

# COMMUNITY ADVISORY COUNCIL

TO FLINT HILLS RESOURCES PINE BEND REFINERY

## Community Advisory Council Retreat

**Date:** Monday, May 9, 2022

**Time:** 5:30 PM – 8:00 PM

**Location:** Minnesota Zoo Education Event Center  
(See enclosed map & directions)

## Meeting Notes

### Members Present

Gary Bambenek, Michael Cahn, Michael Deeny, Cyndee Fields, Geoff Glasrud, Kevin Green, Paul Hansen, Philip Johnson, Heather Rein, Kevin Sethre, Troy Stephens

### Members Absent

Anna Brenna, Ken Hamen, Samuel Mwangi, Lyndon Nelson, Stephen Sarantos

### Also Present

Aimee Gourlay (interim facilitator), Katie Weatherly (FHR)

5:30 Dinner, Informal Gathering

6:00 Program Begins - Welcome, Agenda Review – [approved](#)

6:05 CAC Business & Updates

- New Member Selection
  - Recruiting Update (two interview dates to follow the tour)
  - Community outreach tour (Thu May 19, 5-7pm) – [will continue with tour, will add another tour option in Fall 2022](#)
  - Authorize MSC to make new member selections
- Updated Membership Roster (pending new appointments)
- Mentor Selection (8-9) – [agreed to have possibility of team of 2-3 members as mentors](#)

6:25 CAC 2021-2022 Year in Review/2022-2023 Planning [\\*see added section at bottom for notes](#)

- Topic Suggestions for 2022-23 and Discussion – [little feedback provided on online survey](#)
- CAC Policy Review
  - [remove “MN School of Environmental Studies”](#)
  - [allow a student with interest in either STEM or the Trades](#)
  - [Student recruitment: DCTC and Inver Hills Community College](#)
- In 2021-2022 the CAC returned to in-person meetings, had a change in facilitator, made changes to the recruiting schedule, and heard from FHR and outside presenters. Take a few minutes at your table to discuss the “ups” and “downs” of the 2021-2022 CAC year. What do you want to be sure to continue? What would you like to change or add? Be ready to share your table’s recommendations to make 2022 – 2023 even better.

7:05 FHR Updates

- FHR environmental
  - [one flaring event, no big community impact](#)
  - [no releases](#)
- Safety

- Process Safety: none
  - Federal Railroad Agency: report inspector quote “best company ever seen in career!”
- Personal Safety: no recordables for FHR employees, 1 recordable for contractors
- Community updates
  - DU Capital Banquet Event Sponsorship
  - Pine Bend Bluffs Kick-off Event (4/28)
  - Solar Project Announcement, complete by approximately summer 2023
  - EPA Energy Star Partner of the Year Award, 2<sup>nd</sup> consecutive year
  - Discovery Scholarships in local community (11 schools, 22 scholarships)
- Council and community member questions
  - CAC website updates needed: contact information needed, meeting minutes, social push to Facebook
  - Community Member Tour: scheduled for 5/19 at 5pm, CAC members, city/township officials, and neighbors invited to join
  - Future Topics:
    - What is the safety/emergency/disaster plan?
    - Updates on solar (beyond petroleum)
    - Stewardship Plan: vision, plan, and logistics
    - Wildlife trends on improved Pine Bend Bluffs area
    - Security: physical & cyber
    - Remediation
    - Emergency response & full shutdown procedures
      - Communication plan
    - Buffer property: maintenance strategy & vision
    - Pipelines: what is transferred (in/out), and storage with tanks
      - Safety, drones, where they go (depth), how are they monitored
    - Structure strength
    - Avoiding safety issues and/or hazards
    - Pine Bend Bluffs conservation report, what work is being completed and what results?

7:45 Retiring Member Recognition

Mike Deeny

Lyn Nelson, not in attendance – mailed retiree gift

8:00 Wrap up and Adjourn

### **CAC 2021-2022 Year in Review/2022-2023 Planning**

**\*added this section to accommodate lengthy notes**

- Positive:
  - diverse backgrounds

- CAC questions
- catering provided at meetings
- learning/knowledge
- two colored agenda & meeting notes
- FHR presentations
- Negative:
  - mentors in small groups vs 1-on-1
  - Learning about neighborhood safety
  - Explain what to neighbors about CAC?
    - be a good liaison
  - What are member roles?
    - Tasks/objectives
  - Onboarding process
  - Add CAC phone number for a way to contact/reach the CAC group
- Less:
  - Share less about minor FHR reportables
- Different:
  - Tobin: turnaround time on responses & times emails are sent
  - Communications group
    - Share directly with Logan for website updates
    - Who would be on this sub-committee?
      - Gary B.
      - Troy S. (lead)
      - Others?
- Measurable outcomes
- Utilize Facebook for feedback