



Approved
Community Advisory Council (CAC)
To Flint Hills Resources
September 18, 2007
Southview Country Club
St. Paul, MN

Present:

Andrew Balgobin	Mike Griffith	Eric Mahler	Harvey Radke
Kristen Engelmann	Becky Kenow	Fred Mitchell	Jeff Wilkes
Ed Florez	Frank Knoll	Steve Nielsen	
Velita Frandrup	Zac Lagen	Steve Orne	
Bob Golla	Scott Lindemann	Scott Parr	

Not Present:

Dave Andrews (excused)	Ken Parker
Margaret Flower (excused)	Roger Tippet (excused)
Michelle Kelly (excused)	Dennis Wippermann (excused)
David King	
Vern Meier (excused)	

Guests:

Harry Krisnick	Steve Sandberg	Vicki Wilkes
Myron Napper	Dennis Schueller	

Meeting facilitated by: Mariann Johnson, M.T. Johnson & Associates
Documentation provided by: Jackie Smith

PUBLIC PORTION OF THE COUNCIL MEETING

There was no public comment.

The Facilitator welcomed CAC members and guests. She asked to amend the meeting agenda to move the FHR Update to the start of the meeting and to postpone CAC Member and Community Updates until the October meeting due to time limitations.

Jeff Wilkes, newly appointed Vice President of FHR Refining Operations, introduced his replacement, Scott Lindemann, Vice President and Manufacturing Manager. Council members introduced themselves with the areas that they represent and how long they have served on the Council.

FHR UPDATE

Scott Lindemann/FHR:

There was a 312 event at FHR on August 14th involving a ruptured tank. It was a serious incident but there were no injuries. We are thoroughly investigating the occurrence.

Member question:

Was this a miss in design and procedure? Are they aware of this at other refineries?

Scott Lindemann/FHR response:

We are reviewing the event. We will be able to share more information after we have definite findings.

Member question:

Was it an old tank?

Scott Lindemann/FHR response:

It was an old tank but it had been without incident.

Member question:

Have you changed the process?

Scott Lindemann/FHR response:

Yes. We have put in new equipment and are doing external reviews to make sure the situation has been corrected. We are conducting extensive research to make sure this does not happen again with other equipment.

Member question:

How long does the review process take?

Scott Lindemann/FHR response:

Each situation is somewhat different, depending on the severity of the incident.

Member question:

Was the possibly injury that you spoke of relating to employees?

Scott Lindemann/FHR response:

Yes. I was referring to FHR employees in the facility.

Our fall turn around maintenance effort is currently underway. We will peak at 1600 contractors on site. The community impact from the turn around might be flaring and seeing additional people at FHR. The scheduled completion date is October 18.

Member question:

Is there an increased safety risk with the 1600 contractors in the refinery?

Scott Lindemann/FHR response:

There is a safety risk and supervision is the key. The 1600 contractors that come to the refinery work for existing contractors already working for FHR.

Scott Lindemann/FHR update continued:

Flint Hills received the Energy Conservation Award from Excel Energy for the greatest energy savings among Excel customers during 2006. FHR saved 8.7 million kilowatt hours. These energy savings were achieved through two projects that were part of the overall hydrocracker project.

The Minneapolis Star Tribune is beginning a three-part investigative series on industrial chemicals in MN groundwater. As part of that series they are looking at numerous groundwater remediation projects in the state and have interviewed Flint Hills about our remediation program. Much of the information that was shared with the Tribune is the same information presented to the Council on an annual basis.

Safety Committee Presentation: FHR's Process Safety Management (PSM) Program

Mike Griffith, Safety Committee co-Chairperson, introduced Dave Thompson, FHR's PSM Coordinator. Dave presented an overview of FHR's Process Safety Management program. Questions/answers following the PowerPoint presentation are noted as follows.

Member question:

Some of the OSHA requirements you're outlined in the presentation seem very vague.

Dave Thompson/FHR response:

OSHA gives us the freedom to do what we need to do the job but they don't tell us how to do it.

Member question:

If the tanker incident triggered a team to investigate it, does OSHA get called to come in also?

Dave Thompson/FHR response:

It depends on the incident. We are not obligated to call in OSHA due to our MNStar status. However, if it is a serious incident we would call them.

Steve Orne/FHR response:

We are self-regulated. We are exempt from surprise OSHA visits because we are MNStar certified.

Jeff Wilkes/FHR response:

We have OSHA come in to help us investigate so we know exactly what happened and we can share it with others. We want their input.

Scott Lindemann/FHR response:

We have had auditors and third parties come in to investigate the 312 event. Our challenge is to identify the signs that were there prior to the incident. That way we can fix the problems and document them in the PSM so they won't happen again.

Member question:

Is your business culture open to sharing this type of information with other companies?

Jeff Wilkes/FHR response:

Unfortunately, with some incidents there can be legal ramifications so that information cannot be shared outside of the company. Our history of sharing information has not been good.

Member question:

Do you track near misses?

Jeff Wilkes/FHR response:

At FHR we track everything that we know of. We have the trust of the employees to report any and all incidents so that the information will be used to prevent further incidents.

Steve Orne/FHR response:

The trick is to realize that you have had a near miss. Our employees' ability to identify near misses has gotten much better through training and PSM. In March 2006, we established an online reporting system. Those reports come directly to me. Depending on the severity of the incident, we determine the type of investigation that needs to be done.

CAC MEETING BUSINESS

CAC MEMBERSHIP UPDATES 2007-2008

Dennis Wippermann is the designated chairman of the ad hoc committee for membership and operations. In his absence, the Facilitator gave an overview of the

membership turnover coming at the end of 2007. Members are allowed to serve 2 three-year terms.

<u>Member</u>	<u>Community</u>	<u>Terms Served</u>	<u>Reapplication Status</u>
Andrew Balgobin	Apple Valley	2	Cannot reapply
Frank Knoll	Rosemount	2	Cannot reapply
Kristen Engelmann	Rosemount (Coates)	1	Reapplying
Steve Nielsen	Vermillion	1	Reapplying
Harvey Radke	Hastings	1	Not reapplying
Dennis Wippermann	IGH	1	Reapplying
Dave King	Empire Township	1	Undecided
Ken Parker	Apple Valley		Cannot fulfill term

There will be a smaller scale mailing this year to recruit new members. Also, next week a press release will go out to areas with vacancies to let community members know we are recruiting.

COC SURVEY UPDATE

Kristen Engelmann, Community Outreach Committee Co-Chairperson, gave an update on proposals received from two outside companies to conduct a survey within the communities served by the CAC. Two proposals have been received and the COC plans to deliver a recommendation at the October meeting. The goal of the survey is to seek input directly from CAC area community members to discern their interests and concerns regarding FHR, and their knowledge of the CAC and its activities. Mostly, the survey will seek community member input into the CAC's ongoing mission/purpose and their vision for the role of the Council.

The meeting adjourned shortly after 9:00 pm.

NEXT MEETING

Date: Monday, October 8th, 2007
Time: 5:30 – 9:00 PM
Location: Veteran's Memorial Center/IGH Community Center
8055 Barbara Avenue
Inver Grove Heights, MN
Key Topics: Environmental Committee presentation on Air Monitoring